

# DEKALB COUNTY REGISTERED AGENT FORM

DeKalb County Massage License  
330 W. Ponce De Leon Ave. 2<sup>nd</sup> Floor, Decatur, Georgia 30031  
Ph (404) 371-2461 or (404) 371-2462  
Fax (404) 371-2946

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

DeKalb County Code Section 15-269 requires massage therapists who are applying for or holding an massage therapists license to have and continuously maintain a registered agent for service of process of any notice permitted by law under the massage ordinance. **The registered agent must live in DeKalb County.** The owner can be their own registered agent if they live in DeKalb County.

I, \_\_\_\_\_, do hereby consent to serve as the registered agent for the licensee, owners, officers and/or directors of the above business and to perform all obligations of such agency under the provisions of DeKalb County Code Section 15-269(14).

\_\_\_\_\_  
Agent's Name (type or print clearly)

\_\_\_\_\_  
Agent's Social Security Number

\_\_\_\_\_  
Agent's Home Address

\_\_\_\_\_  
Agent's Birthday (Month, day & year)

\_\_\_\_\_  
City, State & Zip Code

\_\_\_\_\_  
Sex      \_\_\_\_\_  
Race      \_\_\_\_\_  
Height      \_\_\_\_\_  
Weight      \_\_\_\_\_

\_\_\_\_\_  
Signature of Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agent's Home Telephone No.

\_\_\_\_\_  
Agent's Business Telephone No.

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**The therapist, single owner(s), partner or an officer of the corporation must authorize the person shown above to be their agent. It is the owner's responsibility to maintain a registered agent who lives in DeKalb County. Failure to maintain a registered agent shall be grounds for suspension or revocation of your massage therapy license.**

\_\_\_\_\_  
Owner's Name (Type or print clearly)

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

**If the owner is a corporation:**

\_\_\_\_\_  
Name of Corporation

\_\_\_\_\_  
Officer's Name

\_\_\_\_\_  
Officer's Signature

\_\_\_\_\_  
Date

Two (2) pictures taken in the last year is required. Attach one picture of the agent here on each form.